

Prior to scheduling APPI service, please complete the following. Please read carefully to ensure that all actions are complete before our arrival. Failure to complete actions may cause delays and possible increased costs to your company for our service visit.

Before equipment arrives:

Ensure that sufficient AIR and ELECTRIC is provided as follows:

Air: Must be clean, dry and oil-free with 3/8" incoming airline with quick disconnect

CFM Requirements:

Tabletop baggers - 3-4 CFM T-1000 - 5-7 CFM Printers - 2 CFM

UC-2400 - 2 CFM US-3000 through 9000 - 3 CFM

Air Pressure: 100 PSI recommended. Equipment will have separate regulators.

After equipment arrives:

Uncrate or unpack the equipment to ensure that the shipment has arrived safely and that all components have been received. Please contact APPI Service Manager to advise that the shipment has arrived and advise the results of your inspection.

If any items are damaged or missing, you must immediately file a claim with the carrier. Please also notify APPI so that we may determine if the damage warrants the return of the equipment. If the equipment is returned, we will provide an estimate of the damage for your claim. We will then require a purchase order prior to accomplishing the repairs.

Position the equipment in the designated area ensuring that operators have sufficient clearance around the equipment.

If Shop Air is not available, then a Minimum Air Compressor rating to run a Basic machine is **5 HP 220 Volt 80 Gallon** tank with an oil lubricated pump for longevity. It is recommended that you install a water filter that mounts on the output side of the compressor to capture water prior to entering the air line from compressor to machine.

Electric:

110V/60 HZ, 20A circuits (not exceeding 30A), for each bagger. For larger systems, electric requirements will be provided separately.

Check for available/required electric power:

Required	Type	Available
	110V AC	
	220V Single Phase	
	230V 3 Phase	

Dedicated electrical service with designated breaker for Advanced Poly equipment:

20 Amp

30 Amp

40 Amp

APPI Printer requirements: (Only Applicable if you have a Printer)

APPI recommends, and fully supports LabelView. APPI will provide information on how to print from other software, but it is up to Customers IT person to set it up.

Which label software will be used? Examples of other options are:

BarTender NiceLabel Loftware PRISYM ID EasyLabel (Tharo)

On site custom scripting/web based print/AS400 etc.?

ZDesigner printer driver, and HOW TO for generating ZPL scripts. Customers IT personnel is responsible for setup.

Network printing:

Ethernet or Wi-Fi or both? Is hardware installed?

Zebra Setup Utilities to set up. Send HOW TO for network setup. Customers IT personnel is responsible for network setup and cable hookup.

USB print

Computer with at least 2 USB ports within 6' available?

USB cable can't be too long. Over 10' not advisable. No USB extension!

If less than 2 USB ports, USB hub can be used.

Computer requirements:

Minimum PC specifications:

IBM compatible Intel Core i3 processor

64GB HD space 4GB RAM

Minimum of two (2) USB 2.0 Ports

Windows XP or higher. If other than Windows operating system, please contact APPI to discuss.

Note: if other than IBM compatible, please contact APPI.

Note: if the installation includes a TEC printer, a USB to Serial adapter is needed.

Materials/Bags/Spare Parts:

Ensure that you have a supply of Advanced Poly-Packaging Pre-Opened Bags on Rolls, APPI supplied Thermal Transfer Ribbon, Spare Parts (if ordered). If you don't have these items, please contact APPI Sales personnel for a prompt quotation.

Product Evaluation:

APPI offers free product evaluations to confirm that our equipment is a good solution for your range of products. This evaluation is highly valuable to determine estimate packaging speeds, required bag sizes and the proper configuration of the equipment including: required options, suggested spare parts and funnel sizes.

If APPI has not received sample products and/or has not performed a product evaluation, APPI assumes no responsibility for the success of the packaging operation.

Please send sample product to Advanced Poly-Packaging, Inc., Attn.: Equipment Sales.

Approval of system:

APPI recommends approval of equipment at our facility in Akron, Ohio. If the equipment is not approved in our facility, APPI assumes no liability for the costs of modifications required after shipment of the equipment.

CUSTOMER INITIALS: _____

Directions to your facility:

Please FAX or email directions to your facility to APPI.

Attn.: Service Manager, Fax #330-785-4010.

gary@advancedpoly.com

Training:

APPI will perform training for equipment operators and setup personnel. Normally, maintenance, troubleshooting, and preventative maintenance will NOT be the focus during the installation. Please fax a list of personnel for training, along with their positions in the equipment operations.

THIS SHEET MUST BE COMPLETED AND FAXED OR EMAILED TO THE SERVICE DEPARTMENT BEFORE WE CAN SCHEDULE INSTALLATION AND/OR TRAINING.

We look forward to installing the equipment, training your personnel and working with you closely to ensure that the equipment provides your productive service for many years to come.

Sincerely,

GARY J. BAKER

Service Manager

REQUEST FOR APPI INSTALLATION VISIT

By signing below, I confirm receipt of the pre-installation checklist and request a service technician's visit to our facility. I also understand that if all required actions are not completed, that there may be additional costs for a longer than anticipated visit or possibly a second visit.

PRINTED NAME, TITLE, DATE

COMPANY NAME, ADDRESS OF INSTALLATION/TRAINING