Advanced Poly-Packaging, Inc.

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FIELD SERVICE REPORT (2024)

Date	SO#		PO#	
Company Name			Customer Contact	
Service Address			Phone	
City, State Zip			Email	

Reported problem (List all problems reported by customer - or "Installation, training or other required service)

APP Standard Rates Billing - Detail

Description of APP Standard Charges (subject to discounts)	APP Rates (2024)	Quantity	Total:
On Site Labor Rate (per hour)			
Travel Labor Rate (per hour)			
Mileage Rate (per mile)			
Food Charge (per day)			
		Sub-total	
		Discount	
		Total APP Standard Billing	

APP Additional Charges - Detail

	Actual Rates
Airfare (actual amount)	
Lodging (rates vary, per day; actual amount)	
Rental Car (rates very, per day; actual amount)	
Other Expenses: (Tolls, supplies, purchases, misc charges - list on reverse)	
Total Additional Charges	
Total Service (Estimate)	

General Work Performed: (Parts and detailed work performed listed on back of form)

APP Service Comments & Recommendations:

Service Technician's Signature	**Date**
	Printed Name

Approval of Service by Customer

Work performed by APP Service Technician(s): *APPROVED*   *NOT APPROVED* (circle one and list action items on reverse)

Equipment is: *FUNCTIONING AS REQUIRED*   *NOT FUNCTIONING AS REQUIRED* (circle one and list action items on reverse)

Customer's Signature	**Date**
	Printed Name, Title

QMF70 Rev 2024

Model #	S/N	Condition

Work performed: (Identify cleaning, lubrication, adjustments, replacements, etc.)

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Model #	S/N	Condition

Work performed: (Identify cleaning, lubrication, adjustments, replacements, etc.)

Parts Section		**** OFFICE USE ONLY****	
Part No.	Description	Qty	Warranty
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N

Note: Parts pricing will be billed separately, determined when we return to APP.