



Advanced Poly-Packaging, Inc.

1331 Emmitt Road • Akron, OH 44306 • 1-800-754-4403 • fax 330-785-4010 • www.advancedpoly.com

Return for Repair Form

In order to ensure quick and accurate repair of your machine, please provide the following information:

Company Name:		
Address:		
Contact Name:		
City:	State:	Zip:
Phone: ()	Email:	
Machine Model:	S/N:	

Reason for Return: <input type="checkbox"/> Repair <input type="checkbox"/> Refurb <input type="checkbox"/> Modification <input type="checkbox"/> Other	Comments:
--	------------------

When the form is completed, please ship your machine to:

Advanced Poly Packaging
220 Ascot Parkway – Shipping/Receiving
Akron, OH 44223
Attn: Gary Baker, Service Department

Terms and Conditions:

Note: If upon receiving your quote you decide to decline moving forward with the repairs, there will be a \$400 charge.

The charge entails:

- Uncrating the machine
- Inspecting the machine
- Quoting the machine
- Crating the machine for shipment
- Shipping back to the customer

This is due to the considerable investment of time required for a thorough inspection of a machine (approximately 4-5 hours).

Purchase Orders for repairs must be received within two weeks to avoid additional charges. A processing fee of \$25 per day will be assessed on PO's arriving after the two week deadline.